

**CRRSA Act Combined Funding Application - CRRSA ACT****Introduction/Instructions - Summary & Background**

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Page Last Modified: 05/11/2021

**Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act**

ROCKVILLE CENTRE UFSD - 280221030000

**Summary & Background**

On December 27, 2020, the President signed into law the **Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSA Act)**. The CRRSA Act provides \$81.88 billion nationwide in a second Education Stabilization Fund to prevent, prepare for and respond to the coronavirus, of which:

\$54.3 billion is for a second Elementary and Secondary School Emergency Relief (ESSER) Fund to support the ability of local educational agencies (LEAs), including charter schools that are LEAs, with emergency relief funds to address the impact that Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on elementary and secondary schools across the nation; and

\$4.05 billion is for a second Governor's Emergency Education Relief (GEER) Fund which provides grants to Governors for the purpose of providing educational agencies with emergency assistance to address the impact of COVID-19. Of the \$4.05 billion, \$2.75 billion is set aside for Emergency Assistance to Non-Public Schools grants.

**Elementary and Secondary School Emergency Relief 2 (ESSER 2) Fund**

New York State has been allocated just over \$4 billion under CRRSA's Elementary and Secondary School Emergency Relief (ESSER 2) Fund. A minimum of 90% of these funds must be allocated to local educational agencies (LEAs), including charter schools that are LEAs. The CRRSA Act does not require that a portion of these funds be made available for providing equitable services to students and teachers in non-public schools.

Individual LEA allocations of the 90% portion of the ESSER 2 funds have been calculated by NYSED using the relative shares of grants awarded under Title I, Part A of the Elementary and Secondary Education Act (ESEA) for the 2020 federal fiscal year..

**Governor's Emergency Education Relief 2 (GEER 2) Fund**

New York State has been allocated \$322.9 million under CRRSA's Governor's Emergency Education Relief (GEER 2) Fund. Of the \$322.9 million, \$250.1 million is for a new Emergency Assistance to Non-Public Schools (EANS) grant program that is being separately administered by NYSED.. The 2021-22 enacted state budget directed that \$395 million of the remaining ESSER 2 funds and the full \$72.8 million of GEER 2 funds be allocated to provide school districts of lower wealth with a minimum per pupil allocation.

Please note that school district allocations may differ from the amounts noted on the 2021-22 enacted budget state aid runs as the budget amounts were projected while the allocations issued by the New York State Education Department (NYSED) are final.

**Allowable Uses of Funds**

The U.S. Department of Education (USDE) has developed fact sheets comparing the ESSER 1 program under the CARES Act with the ESSER 2 program under the CRRSA Act, and comparing the GEER 1 program under the CARES Act with the GEER 2 program under the CRRSA Act. A copy of the fact sheet is located in the document library. USDE has stated that additional guidance on allowable uses of CRRSA funds will be forthcoming, and NYSED will provide such guidance to LEAs upon receipt.

**Obligation Timeframes**

The CRRSA Act requires states to return to the United States Department of Education (USDE) any GEER 2 and ESSER 2 funds that a state does not award within (1) year of the state's receipt of such funds. Accordingly, all LEA applications must be received and approved by NYSED, and a Grant Award Notification (GAN) issued to the LEA, prior to January 5, 2022. An LEA's allocation is at risk of being returned to USDE if these deadlines are not met.

**Project Period**

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March 13, 2020 to September 30, 2023

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**CRRSA Act Combined Funding Application - CRRSA ACT**

Introduction/Instructions - Summary & Background

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Page Last Modified: 05/11/2021

**Project Numbers**

The project number stems for each respective fund are listed below. These numbers should be used on the corresponding FS-10 budget form.

**GEER 2: 5896-21-XXXX**

**ESSER 2: 5891-21-XXXX**

**Submission Deadline**

Completed applications are due by June 15, 2021 (with extensions by request), and will be reviewed on a rolling basis.

**CRRSA Act Combined Funding Application - CRRSA ACT****Introduction/Instructions - Submission Instructions**

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Page Last Modified: 05/11/2021

**Submission Instructions**

ROCKVILLE CENTRE UFSD - 280221030000

**Directions for Completing the Application:**

LEAs must complete all sections and are *required* to answer questions marked with a *red asterisk*. If a required question has not been completed, the business portal will highlight it in red and the section of the application will be flagged. The applicant will be *unable* to submit the application to NYSED for final review if a required question remains *unresolved*.

FS-10 Budgets and Budget Narrative forms should be completed in a manner that clearly identifies and aligns proposed expenses.

**Directions for Submitting the Application:**

The online application may only be submitted/certified by the chief school officer of the applicant LEA. The designated superintendent (public school LEAs), and the chief executive officer, board of trustees president, or school employee designated by the board of trustees (charter school LEAs) are the only administrators with the submit/certify rights necessary to successfully submit and certify a completed application for NYSED review.

LEAs are NOT REQUIRED to send hard copies of general application materials to the Department.

LEAs are REQUIRED to send signed originals and two hard copies of each FS-10 Budget Form to:

*Office of ESSA-Funded Programs - Rm 320 EB*

*RE: CRRSA Act Combined Funding Application*

*New York State Education Department*

*89 Washington Avenue*

*Albany, NY 12234.*

**Deadline for Submitting the Applications:**

The *CRRSA Act Combined Funding Application* is due by June 15, 2021, and will be reviewed on a rolling basis.

**CRRSA Act Combined Funding Application - CRRSA ACT**

CRRSA Act - GEER Application - GEER Intent to Apply

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Page Last Modified: 05/11/2021

**GEER Intent to Apply**

ROCKVILLE CENTRE UFSD - 280221030000

**1. Does the LEA intend to apply for Governor's Emergency Education Relief (GEER) funding?**

No, the LEA did not receive an allocation for Governor's Emergency Education Relief (GEER) funding.

**CRRSA Act Combined Funding Application - CRRSA ACT**

CRRSA Act - ESSER Application - ESSER Intent to Apply

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Page Last Modified: 05/11/2021

**ESSER Intent of Apply**

ROCKVILLE CENTRE UFSD - 280221030000

**1. Does the LEA intend to apply for Elementary and Secondary School Emergency Relief (ESSER) funding?**

Yes, the LEA intends to apply for Elementary and Secondary School Emergency Relief (ESSER) funding.

**CRRSA Act Combined Funding Application - CRRSA ACT****CRRSA Act - ESSER Application - ESSER Assurances**

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Page Last Modified: 05/11/2021

**ESSER Assurances**

ROCKVILLE CENTRE UFSD - 280221030000

1. The LEA assures that ESSER funds are used for activities allowable under section 312(d) of Division M of the CRRSA Act. As outlined by USDE guidance, the New York State Education Department generally does not consider the following to be an allowable use of ESSER funds, under any part of 313: 1) subsidizing or offsetting executive salaries and benefits of individuals who are not employees of the LEA or 2) expenditures related to local teacher or faculty unions or associations.  
☒ YES, the LEA provides the above assurance.
2. The LEA assures that, to the greatest extent practicable, it will continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19 in compliance with Section 315 of Division M of the CRRSA Act. In addition, each entity that accepts funds will continue to pay employees and contractors to the greatest extent practicable based on the unique financial circumstances of the entity. ESSER II funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.  
☒ YES, the LEA provides the above assurance.
3. The LEA assures that it will comply with all reporting requirements, including those in Section 15011 of the CARES Act and section 313(f) of Division M of the CRRSA Act, and submit quarterly reports to the Commissioner at such time and in such a manner as the Commissioner may require. The Commissioner may require additional reporting in the future, which may include: the uses of funds by the LEAs or other entities and demonstration of their compliance with Section 313, such as any use of funds addressing learning loss among students disproportionately affected by coronavirus and school closures, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care.  
☒ YES, the LEA provides the above assurance.
4. The LEA assures that records pertaining to the ESSER II award under 2 C.F.R. § 200.334 and 34 C.F.R. § 76.730, including financial records related to use of grant funds, will be retained separately from an LEA's ESSER funds.  
☒ YES, the LEA provides the above assurance.
5. The LEA assures that the LEA will cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of (i) the Department and/or its Inspector General; or (ii) any other federal agency, commission, or department in the lawful exercise of its jurisdiction and authority.  
☒ YES, the LEA provides the above assurance.
6. The LEA assures that the LEA will comply with all applicable assurances in OMB Standard Forms 424B and D (Assurances for Non-Construction and Construction Programs), including the assurances relating to the legal authority to apply for assistance; access to records; conflict of interest; merit systems; nondiscrimination; Hatch Act provisions; labor standards; flood hazards; historic preservation; protection of human subjects; animal welfare; lead-based paint; Single Audit Act; and the general agreement to comply with all applicable Federal laws, executive orders and regulations.  
☒ YES, the LEA provides the above assurance.
7. The LEA assures that the LEA will have on file with the SEA a set of assurances that meets the requirements of section 442 of the General Education Provisions Act (GEPA) (20 U.S.C. 1232e).  
☒ YES, the LEA provides the above assurance.

**CRRSA Act Combined Funding Application - CRRSA ACT****CRRSA Act - ESSER Application - ESSER Assurances**

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Page Last Modified: 05/11/2021

8. The LEA assures that the LEA will comply with the requirements of section 427 of GEPA (20 U.S.C. 1228a). The description must include information on the steps the LEA proposes to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede equal access to, or participation in, the program.
- ☒ YES, the LEA provides the above assurance.
9. The LEA assures that the LEA uses ESSER funds for purposes that are reasonable, necessary, and allocable under the CARES Act.
- ☒ YES, the LEA provides the above assurance.
10. The LEA assures that the LEA will comply with the provisions of all applicable acts, regulations and assurances; the following provisions of Education Department General Administrative Regulations (EDGAR) 34 CFR parts 76, 77, 81, 82, 84, 97, 98, and 99; the OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR part 180, as adopted and amended as regulations of the Department in 2 CFR part 3485; and the Uniform Guidance in 2 CFR part 200, as adopted and amended as regulations of the Department in 2 CFR part 3474.
- ☒ YES, the LEA provides the above assurance.
11. The LEA assures that federal grant recipients, sub recipients and their grant personnel are prohibited from text messaging while driving a government owned vehicle, or while driving their own privately owned vehicle during official grant business, or from using government supplied electronic equipment to text message or email when driving as per Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," October 1, 2009.
- ☒ YES, the LEA provides the above assurance.
12. The LEA assures that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making or renewal of Federal grants under this program.
- ☒ YES, the LEA provides the above assurance.
13. The LEA assures:
- (1) that the local educational agency will administer each program covered by the application in accordance with all applicable statutes, regulations, program plans, and applications;
- (2) that the control of funds provided to the local educational agency under each program, and title to property acquired with those funds, will be in a public agency and that a public agency will administer those funds and property;
- (3) that the local educational agency will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, Federal funds paid to that agency under each program;
- (4) that the local educational agency will make reports to the State agency or board and to the Secretary as may reasonably be necessary to enable the State agency or board and the Secretary to perform their duties and that the local educational agency will maintain such records, including the records required under section 1232f of this title, and provide access to those records, as the State agency or board or the Secretary deem necessary to perform their duties; and
- (5) that the local educational agency will provide reasonable opportunities for the participation by teachers, parents, and other interested agencies, organizations, and individuals in the planning for and operation of each program.
- ☒ YES, the LEA provides the above assurance.

**CRRSA Act Combined Funding Application - CRRSA ACT****CRRSA Act - ESSER Application - ESSER Assurances**

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Page Last Modified: 05/11/2021

**14. The LEA further assures:**

- (6) that any application, evaluation, periodic program plan or report relating to each program will be made readily available to parents and other members of the general public;
- (7) that in the case of any project involving construction—
  - (A) the project is not inconsistent with overall State plans for the construction of school facilities, and
  - (B) in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed by the Secretary under section 794 of title 29 in order to ensure that facilities constructed with the use of Federal funds are accessible to and usable by individuals with disabilities;
- (8) that the local educational agency has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in each program significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects; and
- (9) that none of the funds expended under any applicable program will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization.

☒ YES, the LEA provides the above assurance.



**CRRSA Act Combined Funding Application - CRRSA ACT****CRRSA Act - ESSER Application - ESSER Funding Distribution**

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Page Last Modified: 06/08/2021

**ESSER Funding Distribution**

ROCKVILLE CENTRE UFSD - 280221030000

1. Please complete the following to indicate the LEA's Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act allocation for Elementary and Secondary School Emergency Relief (ESSER) funds, as well as its most current enrollment figures.

For the allocation amount, use the sum of the 90% LEA CRRSA ESSER 2 Allocation and the CRRSA ESSER 2 Discretionary Allocation listed in the allocation chart HERE.

|   | Amount (\$ or #) |
|---|------------------|
| ESSER Fund Allocation (\$)                                      | 1,263,179        |
| Number of K-12 Resident Students Enrolled in PUBLIC Schools (#) | 3,591            |
| Number of students from low-income families (#)                 | 167              |

2. Please complete the following chart by indicating the number of PUBLIC schools in the LEA being served by Elementary and Secondary School Emergency Relief (ESSER) funding.

|   | Number (#) |
|---|------------|
| Number of Schools Served by ESSER Funding | 7          |

**CRRSA Act Combined Funding Application - CRRSA ACT****CRRSA Act - ESSER Application - ESSER Use of Funds**

Page Last Modified: 06/08/2021

**ESSER Use of Funds**

ROCKVILLE CENTRE UFSD - 280221030000

1. Please complete the chart below by identifying the funds being used to support each allowable activity as per section 313(d) of the CRRSA Act and section 18003(d) of the CARES Act. Please respond with "0" to indicate that no funds are being assigned to a given activity. The total amount of funds accounted for in the chart should equal the sum of the 90% LEA CRRSA ESSER 2 Allocation and the CRRSA ESSER 2 Discretionary Allocation listed in the allocation chart [HERE](#).

**PLEASE NOTE - All proposed expenditures must be reflected within the FS-10 budget form AND budget narrative to clearly align with this item.**

|   | FUNDING Amounts (\$) |
|---|----------------------|
| 1 - Any activity authorized by the ESEA of 1965, including the Native Hawaiian Education Act and the Alaska Native Educational Equity, Support, and Assistance Act (20 U.S.C. 6301 et seq.), the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.) ("IDEA"), the Adult Education and Family Literacy Act (20 U.S.C. 1400 et seq.), the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.) ("the Perkins Act"), or subtitle B of title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et seq.).  | 0                    |
| 2 - Coordination of preparedness and response efforts of local educational agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to coronavirus.  | 0                    |
| 3 - Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.   | 274,900              |
| 4 - Developing and implementing procedures and systems to improve the preparedness and response efforts of local educational agencies.  | 0                    |
| 5 - Training and professional development for staff of the local educational agency on sanitation and minimizing the spread of infectious diseases.   | 0                    |
| 6 - Purchasing supplies to sanitize and clean the facilities of a local educational agency, including buildings operated by such agency.  | 0                    |
| 7 - Planning for and coordinating during long-term closures, including for how to provide meals to eligible students, how to provide technology for online learning to all students, how to provide guidance for carrying out requirements under the Individuals with Disabilities Education Act (20 U.S.C. 1401 et seq.) and how to ensure other educational services can continue to be provided consistent with all Federal, State, and local requirements.  | 0                    |
| 8 - Purchasing educational technology (including hardware, software, and connectivity) for students who are served by the local educational agency that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and students with disabilities, which may include assistive technology or adaptive equipment.   | 0                    |
| 9 - Providing mental health services and supports, including through the implementation of evidence-based full-service community schools.   | 274,900              |
| 10 - Planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low income students, students with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.   | 50,000               |
| 11 - Addressing learning loss among students, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care, of the local educational agency, including by- (i) administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiating instruction; (ii) implementing evidence-based activities to meet the comprehensive needs of students; (iii) providing information and assistance to parents and families on how they can effectively support students, including in a distance learning environment; and (iv) tracking student attendance and improving student engagement in distance education. | 412,350              |
| 12 - School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.  | 0                    |

**CRRSA Act Combined Funding Application - CRRSA ACT**CRRSA Act - ESSER Application - ESSER Use of Funds

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Page Last Modified: 06/08/2021

|   | FUNDING Amounts (\$) |
|---|----------------------|
| 13 - Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door repair and replacement. | 113,579              |
| 14 - Developing strategies and implementing public health protocols including, to the greatest extent practicable, policies in line with guidance from the Centers for Disease Control and Prevention for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff.       | 0                    |
| 15 - Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency.   | 137,450              |
| <b>Totals:</b>  | <b>1,263,179</b>     |

**CRRSA Act Combined Funding Application - CRRSA ACT****CRRSA Act - ESSER Application - ESSER Budget**

Page Last Modified: 07/15/2021

**ESSER Budget**

**PLEASE NOTE** - the FS-10 and Budget Narrative are used to provide NYSED with a specific itemization of proposed project expenditures and to provide NYSED and the Office of the State Comptroller with the necessary documentation upon which payments can be based. FS-10s with missing quantities or unit costs, or with terms such "TBD" or "Varies" cannot be accepted on the FS-10 or Budget Narrative forms.

1. Upload a completed and signed copy of the FS-10 Budget for the Elementary and Secondary School Emergency Relief (ESSER) Fund. The total amount of funds accounted for in the budget should equal the sum of the 90% LEA CRRSA ESSER 2 Allocation and the CRRSA ESSER 2 Discretionary Allocation listed in the allocation chart [HERE](#).

CRRSA FS-10 Budget.pdf

2. Upload a completed copy of the Budget Narrative for the Elementary and Secondary School Emergency Relief (ESSER) Fund.

CRRSA FS-10 Narrative.pdf

3. Please complete the following table by providing proposed expenditures by budget code for funding in relation to the Elementary and Secondary School Emergency Relief (ESSER) Fund. This information should match the Budget Summary page of the FS-10 budget form and the total amount of funds accounted for should equal the sum of the 90% LEA CRRSA ESSER 2 Allocation and the CRRSA ESSER 2 Discretionary Allocation listed in the allocation chart [HERE](#).

|                             | Total Funds (\$) |
|-----------------------------|------------------|
| 15 - Professional Salaries  | 850,000          |
| 16 - Support Staff Salaries | 0                |
| 40 - Purchased Services     | 114,410          |
| 45 - Supplies and Materials | 0                |
| 46 - Travel Expenses        | 0                |
| 80 - Employee Benefits      | 299,600          |
| 90 - Indirect Cost          | 0                |
| 49 - BOCES Services         | 0                |
| 30 - Minor Remodeling       | 0                |
| 20 - Equipment              | 0                |
| <b>Totals:</b>              | <b>1,264,010</b> |

☐ = Required Field

|                     |                         |  |   |
|---------------------|-------------------------|--|---|
| <b>Project #:</b>   |                         | <b>Contract #:</b>                         |   |
| <b>5891-21-1550</b> |                         | <input style="width: 150px;" type="text"/> |   |
| <b>Agency Code:</b> |                         | <b>280221030000</b>                        |   |
| Funding Source:     | CRRSA ACT - ESSER 2     |  |   |
| Agency Name:        | Rockville Centre UFSD   |  |   |
| Mailing Address:    | 128 Shepherd Street     |  |   |
|                     | Street                  |  |   |
|                     | Rockville Centre        | NY   | 11570   |
|                     | City                    | State                                      | Zip Code  |
| Contact Person:     | Kim Higgins             | Telephone:                                 | (516) 255-8855  |
| E-mail Address:     | khiggins@rvcschools.org |  |   |
|                     |                         | <b>Report Period:</b>                      | <input style="width: 30px;" type="text" value="12"/> <input style="width: 30px;" type="text" value="21"/><br>Month/Year |

**CHIEF ADMINISTRATOR'S CERTIFICATION**

*By signing this report, I certify to the best of my knowledge & belief that the report is true, complete, & accurate, & the expenditures, disbursements, & cash receipts are for the purposes & objectives set forth in the terms & conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).*

**Date:** 12/13/21

**Signature:** 

- |  |   |
|--|---|
| 1. Amount of Approved Budget (Include approved amendments) | \$ <input style="width: 100px;" type="text" value="1,264,010"/> |
| 2. Project Payments Received to Date                       | \$ <input style="width: 100px;" type="text" value="252,802"/>   |
| 3. Project Cash Expenditures to Date                       | \$ <input style="width: 100px;" type="text" value="1,137,150"/> |
| 4. Cash Expenditures Anticipated During Next Month:        | \$ <input style="width: 100px;" type="text" value="0"/>         |
| 5. Additional Funds Requested (Entries 3 plus 4 minus 2)   | \$ <input style="width: 100px;" type="text" value="884,348"/>   |

**FOR DEPARTMENT USE ONLY**

| Voucher #:   | Fiscal Year                               | Payment Split                                 | Line #                                    |
|--|---|---|---|
| <b>Finance:</b> <input style="width: 50px;" type="text"/> <input style="width: 50px;" type="text"/><br><div style="display: flex; justify-content: space-around; margin-top: 5px;"> <span>LOG</span> <span>MIR</span> </div> | <input style="width: 50px;" type="text"/> | \$ <input style="width: 100px;" type="text"/> | <input style="width: 50px;" type="text"/> |
|  | <input style="width: 50px;" type="text"/> | \$ <input style="width: 100px;" type="text"/> | <input style="width: 50px;" type="text"/> |
|  | <input style="width: 50px;" type="text"/> | \$ <input style="width: 100px;" type="text"/> | <input style="width: 50px;" type="text"/> |
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|  | <input style="width: 50px;" type="text"/> | \$ <input style="width: 100px;" type="text"/> | <input style="width: 50px;" type="text"/> |

The University of the State of New York  
**THE STATE EDUCATION DEPARTMENT**  
 Grants Finance, Rm. 510W EB  
 Albany, New York 12234

**REQUEST FOR FUNDS FOR A  
 FEDERAL OR STATE PROJECT  
 FS-25 (03/17)**

☐ = Required Field

|                     |                                  |                       |                       |
|---------------------|----------------------------------|-----------------------|-----------------------|
| <b>Project #:</b>   |                                  | <b>Contract #:</b>    |                       |
| <b>5880-21-1550</b> |                                  | <b></b>               |                       |
| <b>Agency Code:</b> |                                  | <b>280221030000</b>   |                       |
| Funding Source:     | American Rescur Plan (ARP) ESSER |                       |                       |
| Agency Name:        | Rockville Centre UFSD            |                       |                       |
| Mailing Address:    | 128 Shepherd Street              |                       |                       |
|                     | Street                           |                       |                       |
|                     | Rockville Centre                 | NY                    | 11570                 |
|                     | City                             | State                 | Zip Code              |
| Contact Person:     | Kim Higgins                      | Telephone:            | (516) 255-8855        |
| E-mail Address:     | khiggins@rvcschools.org          |                       |                       |
|                     |                                  | <b>Report Period:</b> | 10 2022<br>Month/Year |

**CHIEF ADMINISTRATOR'S CERTIFICATION**

*By signing this report, I certify to the best of my knowledge & belief that the report is true, complete, & accurate, & the expenditures, disbursements, & cash receipts are for the purposes & objectives set forth in the terms & conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).*

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

- |  |              |
|--|--------------|
| 1. Amount of Approved Budget (Include approved amendments) | \$ 2,840,841 |
| 2. Project Payments Received to Date                       | \$ 284,084   |
| 3. Project Cash Expenditures to Date                       | \$ 1,035,020 |
| 4. Cash Expenditures Anticipated During Next Month:        | \$ 1,515,280 |
| 5. Additional Funds Requested (Entries 3 plus 4 minus 2)   | \$ 2,266,216 |

**FOR DEPARTMENT USE ONLY**

|  |                    |                      |               |
|--|--------------------|----------------------|---------------|
| <b>Voucher #:</b> _____  | <b>Fiscal Year</b> | <b>Payment Split</b> | <b>Line #</b> |
|  | _____              | \$ _____             | _____         |
|  | _____              | \$ _____             | _____         |
| <b>Finance:</b>  | _____              | \$ _____             | _____         |
| <div style="border: 1px solid black; padding: 2px; display: inline-block;">LOG</div> | _____              | \$ _____             | _____         |
| <div style="border: 1px solid black; padding: 2px; display: inline-block;">MIR</div> | _____              | \$ _____             | _____         |

## INSTRUCTIONS

Use this form to request funds from a grant approved by the State Education Department. Before submitting a request to Grants Finance, local agency staff must have a clear understanding of the policies and procedures regarding payments for federal and State grants. The Department will consider the Chief Administrator's signature on the form to be confirmation of the agency's knowledge of and agreement to meet the requirements. The requirements that must be met in order to receive funds using form FS-25 are addressed in Grants Finance's Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

Please review your agency's budget, amendment, expenditure and payment records prior to completing the FS-25.

Line 1 - Amount of Approved Budget: Enter the total amount of the approved budget plus any approved budget amendments.

Line 2 – Project Payments Received to Date: Enter the total of any payments received by the agency for this particular grant.

Line 3 – Project Cash Expenditures to Date: Enter the total amount of actual expenditures made under this grant.

Line 4 – Cash Expenditures Anticipated During the Next Month: Request only what is needed to support grant activities during the next month, minimizing the time between receipt of the funds and disbursement. Enter zero if the grant program is reimbursement only or if your agency is receiving payments on a reimbursement-only basis.

Line 5 – Additional Funds Requested: Add lines 3 and 4, then subtract 2. Enter the result in line 5. If line 5 is zero or less, do not submit a form FS-25.

Please use whole dollar amounts.

Send one copy with original signature directly to Grants Finance for each grant. For Special Legislative Projects, send one original and two copies to Grants Finance.

The University of the State of New York  
THE STATE EDUCATION DEPARTMENT

PROPOSED BUDGET FOR A  
FEDERAL OR STATE PROJECT  
FS-10 (03/15)

☐ = Required Field

Local Agency Information

|  |   |                       |
|--|---|-----------------------|
| <b>Funding Source:</b>                     | CRRSA ACT - ESSER 2                         |                       |
| <b>Report Prepared By:</b>                 | Robert Bartels - Assistant Superintendent   |                       |
| <b>Agency Name:</b>                        | Rockville Centre Union Free School District |                       |
| <b>Mailing Address:</b>                    | 128 Shepherd Street                         |                       |
|  | Street                                      |                       |
|  | Rockville Centre                            | NY 11570              |
|  | City  | State Zip Code        |
| <b>Telephone # of<br/>Report Preparer:</b> | 516-255-8927                                | <b>County:</b> Nassau |
| <b>E-mail Address:</b>                     | rbartels@rvcschools.org                     |                       |
| <b>Project Funding Dates:</b>              | 3/13/2020                                   | 9/30/2022             |
|  | Start                                       | End                   |

INSTRUCTIONS

- Submit the original FS-10 Budget and the required number of copies along with the completed application directly to the appropriate State Education Department office as indicated in the application instructions for the grant program for which you are applying. DO NOT submit this form to Grants Finance.
- The Chief Administrator's Certification on the Budget Summary worksheet must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- An approved copy of the FS-10 Budget will be returned to the contact person noted above. A window envelope will be used; please make sure that the contact information is accurate and confined to the address field without altering the formatting.
- For information on budgeting refer to the Fiscal Guidelines for Federal and State Aided Grants at <http://www.oms.nysed.gov/cafe/guidance/>.



| SALARIES FOR PROFESSIONAL STAFF |                      |                        |                |
|---------------------------------|----------------------|------------------------|----------------|
| Subtotal - Code 15              |                      |                        | \$850,000      |
| Specific Position Title         | Full-Time Equivalent | Annualized Rate of Pay | Project Salary |
| Guidance Counselor              | 1.00                 | \$100,000              | \$100,000      |
| Social Worker                   | 1.00                 | \$100,000              | \$100,000      |
| Special Education Teacher       | 2.00                 | \$100,000              | \$200,000      |
| Academic Support Teacher        | 3.00                 | \$100,000              | \$300,000      |
| Academic Support Teacher        | 0.50                 | \$10,000               | \$50,000       |
| Classroom Teacher               | 1.00                 | \$100,000              | \$100,000      |

| PURCHASED SERVICES      |                      |                     |                      |
|-------------------------|----------------------|---------------------|----------------------|
| Subtotal - Code 40      |                      |                     | \$114,410            |
| Description of Item     | Provider of Services | Calculation of Cost | Proposed Expenditure |
| HVAC Maintenance/Repair | Ultimate Power Inc   | Annual              | \$114,410            |
|                         |                      |                     |                      |
|                         |                      |                     |                      |
|                         |                      |                     |                      |

| Employee Benefits      |                          |                      |
|------------------------|--------------------------|----------------------|
| Subtotal - Code 80     |                          | \$299,600            |
| Benefit                |                          | Proposed Expenditure |
| Social Security        |                          | \$61,200             |
| Retirement             | New York State Teachers  | \$78,400             |
|                        | New York State Employees |                      |
|                        | Other - Pension          |                      |
| Health Insurance       |                          | \$160,000            |
| Worker's Compensation  |                          |                      |
| Unemployment Insurance |                          |                      |
| Other(Identify)        |                          |                      |
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**BUDGET SUMMARY**

| SUBTOTAL               | CODE | PROJECT COSTS |
|------------------------|------|---------------|
| Professional Salaries  | 15   | \$850,000     |
| Support Staff Salaries | 16   |               |
| Purchased Services     | 40   | \$114,410     |
| Supplies and Materials | 45   |               |
| Travel Expenses        | 46   |               |
| Employee Benefits      | 80   | \$299,600     |
| Indirect Cost          | 90   |               |
| BOCES Services         | 49   |               |
| Minor Remodeling       | 30   |               |
| Equipment              | 20   |               |
| Grand Total            |      | \$1,264,010   |

Agency Code: **280221030000**Project #: **5891-21-1550**

Contract #:

Agency Name: **Rockville Centre Union Free School District****FOR DEPARTMENT USE ONLY**

Funding Dates: \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Program Approval: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF ADMINISTRATOR'S CERTIFICATION**

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

\_\_\_\_\_  
Date\_\_\_\_\_  
Signature**Name and Title of Chief Administrative Officer****Fiscal Year****First Payment****Line #**\_\_\_\_\_  
Voucher #\_\_\_\_\_  
First Payment

Finance: Logged \_\_\_\_\_

Approved \_\_\_\_\_

MIR \_\_\_\_\_

The University of the State of New York  
THE STATE EDUCATION DEPARTMENT

**PROPOSED BUDGET FOR A  
FEDERAL OR STATE PROJECT  
FS-10 (03/15)**

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**Local Agency Information**

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|--|---|-----------------------|
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| <b>Report Prepared By:</b>                 | Robert Bartels - Assistant Superintendent   |                       |
| <b>Agency Name:</b>                        | Rockville Centre Union Free School District |                       |
| <b>Mailing Address:</b>                    | 128 Shepherd Street                         |                       |
|  | Street                                      |                       |
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|  | City  | State Zip Code        |
| <b>Telephone # of<br/>Report Preparer:</b> | 516-255-8927                                | <b>County:</b> Nassau |
| <b>E-mail Address:</b>                     | rbartels@rvcschools.org                     |                       |
| <b>Project Funding Dates:</b>              | 3/13/2020                                   | 9/30/2022             |
|  | Start                                       | End                   |

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| PURCHASED SERVICES      |                      |                     |                      |
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|                         |                      |                     |                      |
|                         |                      |                     |                      |
|                         |                      |                     |                      |

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| Worker's Compensation  |                          |                      |
| Unemployment Insurance |                          |                      |
| Other(Identify)        |                          |                      |
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| Indirect Cost          | 90   |               |
| BOCES Services         | 49   |               |
| Minor Remodeling       | 30   |               |
| Equipment              | 20   |               |
| Grand Total            |      | \$1,263,179   |

Agency Code: **280221030000**Project #: **5891-21-1550**Contract #: Agency Name: **Rockville Centre Union Free School District****FOR DEPARTMENT USE ONLY**

Funding Dates: \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Program Approval: \_\_\_\_\_ Date: \_\_\_\_\_

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\_\_\_\_\_  
 / /  
 \_\_\_\_\_

Date

Signature

**Name and Title of Chief Administrative Officer****Fiscal Year****First Payment****Line #**

|       |       |       |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Voucher #

First Payment

Finance: Logged \_\_\_\_\_ Approved \_\_\_\_\_ MIR \_\_\_\_\_